Resolution 2026-001

The Medina County Local Emergency Planning Committee (MCLEPC) desires to enter into a contract with the Medina County Emergency Management Agency (MCEMA) as attached (attachment A);

The attached contract will provide the most efficient and productive method of fulfilling the State Emergency Response Commission's (SERC) regulations and the requirements for the MCLEPC under Chapter 3750 of the ORC;

This resolution was adopted at the regularly scheduled meeting of the MCLEPC on January 8th, 2026, by the members in attendance.

Anthony Dattilo – Chairperson

01/08/2026
Date

Attachment A: Contract for Services

The Medina County Local Emergency Planning Committee (MCLEPC) and the Medina County Emergency Management Agency (MCEMA) are entering into an agreement on January 8th, 2026, for the services as described below.

The services that MCEMA shall provide include, but may not be limited to:

- Serve as the MCLEPC Information Coordinator
- Serve as the MCLEPC Emergency Coordinator
- Will prepare and update the hazardous materials response section of the Medina County Emergency Operations Plan (EOP), specifically the Hazardous Materials Annex of the Medina County Emergency Operations Plan
- Complete any necessary Hazmat release reporting
- Assist in the development and conduction of an annual exercise of hazardous materials section of the EOP
- Represent the MCLEPC at the site of spills or unauthorized releases
- Prepare the annual LEPC Compliance Report
- Prepare the annual LEPC Financial Report
- Receive and maintain all required chemical and/or Tier II reporting forms in accordance with Chapter 3750 of the ORC and SERC requirements
- Staff the 24-hour MCLEPC emergency contact number
- Assist the MCLEPC with site visits to industries and others that may use hazardous chemicals to ensure compliance with Chapter 3750 of the ORC in Medina County
- Submit grants on behalf of the LEPC, including the annual LEPC grant
- Investigate and document possible compliance violations and report findings back to the LEPC
- Pursue and collect any fines approved by the LEPC for failure to comply with the requirements of ORC §3750.06
- Serve as the MCLEPC Secretary
- Maintain records on behalf of the LEPC
- Respond to public records requests on behalf of the LEPC

The MCLEPC agrees to hold the MCEMA harmless from any and all liability, suits, losses, judgments, damages, or any other demand brought as a result of the action or omissions in the performance of this contract.

The MCEMA and the MCLEPC agree that this contract shall be renewed annually but may be terminated with a thirty (30) day written notice by either party.

FY 2026 Contract Fee $_____ (to be determined by grant)

Medina County Local Emergency Planning Committee

Anthony Dattilo – Chairperson

01/08/2026
Date

Medina County Emergency Management Agency

Ben Nau- Director

01/08/2026
Date