

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

June 17, 2026

Chairman Deforest called the meeting to order at 8:30 am.

Roll Call was conducted. The following Committee members were present: Joe Canestraro, Dan Chafin, Carl Deforest, Rick Dumperth, Greg Glauner, Terry Grice, Steve Hambley, Aaron Harrison, and Jim Shields.

Other individuals present: Ben Nau, Josh Tidey, Chuck Stiver, and Boyd Wechter.

Public Comment: None.

Minutes: Commissioner Hambley made a motion to approve the minutes from May 20, 2026. The motion was seconded by Commissioner Harrison. The motion passed unanimously via voice vote pending typo correction.

Resolutions:

- **Resolution 2026-11: Disposal of Excess Property.** A resolution to declare two MSA Altair 4X multigas detectors as excess property and disposed of appropriately. Commissioner Harrison moved to approve Resolution 2026-11. The motion was seconded by Mr. Chafin. Resolution 2026-11 passed unanimously via voice vote.
- **Resolution 2026-12:** A resolution to modify the All Hazard budget to provide funds for fire investigation training that was not previously budgeted. The All Hazards Advisory Committee (AHAC) approved a motion recommending the modification at their June 2026 meeting. This resolution moves \$4,033 from Fire Investigation Unit (FIU) equipment fund and \$2,700 from the All Hazards Salary fund and moves them to the FIU training fund. Commissioner Harrison moved to approve Resolution 2026-12. The motion was seconded by Mr. Dumperth. Resolution 2026-12 passed unanimously via voice vote.
- **Resolution 2026-13:** A resolution directing EMA to continue compliance with the National Incident Management System (NIMS). The County Commissioners approved a similar resolution updating the originally adopted 2005 resolution. Additionally, adopting NIMS is a grant requirement for many FEMA grants. Mr. Deforest moved to approve Resolution 2026-13. The motion was seconded by Mr. Dumperth. Resolution 2026-13 passed unanimously via voice vote.
- **Resolution 2026-14:** A resolution to purchase a heavy rescue truck for \$35,000 from the City of Wadsworth to become the new Hazmat Team primary response vehicle. The heavy rescue truck will replace two gooseneck trailers currently in use and was determined by the AHAC to be an operational responsible capability improvement of the team. Chief Glauner moved to approve Resolution 2026-13. The motion was seconded by Mr. Dumperth. Resolution 2026-13 passed unanimously via voice vote with Mr. Chafin abstaining from the vote.

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

June 17, 2026

Purchases:

- International Association of Arson Investigators (IAAI) Fire Investigations Technician (FIT) Training - 8 members - \$6,720
 - Mr. Deforest made a motion to approve the \$6,720 purchase of IAAI FIT training for eight FIU members. The cost includes IAAI membership, tuition costs, and testing fees. The training is also needed to meet new National Fire Protection Association requirements for fire investigation teams. The motion was seconded by Chief Glauner and passed unanimously via voice vote.

Old Business:

- Memorandum of Understanding (MOU) for Mass Notification System Access: Director Nau briefed the Committee that the County Prosecutor had some minor updates to the MOU between EMA and Regroup users. The changes were mostly focused on obligations and use of the system. Costs and who pays for them in the event an agency causes the overall system to use more than authorized messages that are allowed in the current contract to be sent were re-added to the MOU. If approved, the EMA Director can sign on behalf of the Executive Committee and provide them with a copy at the following meeting. Commissioner Harrison commented that who pays could be complicated due to it being hard to justify if the previous message was the cause of the overage or the new message that put it over. Mr. Chafin asked how many messages were allowed. Director Nau informed the committee that the system is allowed to send 2.5 million messages per year, approximately three times more than were sent per year with the previous system, and that it is not anticipated that the county will use more than we are allotted. Mr. Deforest made a motion to allow the EMA Director to sign the MOUs on behalf of the Executive Committee and bring them to the next scheduled meeting. The motion was seconded by Mr. Dumperth and passed unanimously via voice vote.

New Business:

- None.

Bills Report: Director Nau shared the bills report. Sheriff Grice asked about the Microsoft Office purchase. Deputy Director Tidey briefed that the \$583.98 Microsoft invoice was from a previous purchase that was complicated to get paid. It was finally paid via Electronic Funds Transfer, but took several months since Microsoft did not accept payment via check, as originally sent to them.

EMA activities:

- Director Nau briefed training opportunities. Highlights include G402, NIMS Overview for Executives and Senior Leaders, being held on August 20th and which is a course designed to educate elected officials and department heads about NIMS. The Public Information Basics course was also highlighted since this training has been being coordinated for a while and was

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

June 17, 2026

previously cancelled due to a federal government shutdown. The training is scheduled for September 21st-23rd.

- Director Nau highlighted the Regroup Transition, the upcoming Local Emergency Planning Commission exercise, and Hazmat Cost Recoveries as the biggest projects for EMA at this time.
- Director Nau briefed the previous month's incidents. He highlighted that there have been 43 incidents to date and that this month the busiest team was hazmat and that there have surprisingly been no fire investigations.

Board Members:

- Mayor Shields noted that Mr. Chafin was selected to the Statewide 911 Steering Committee and congratulated him.

Executive Session:

- At 8:49 am, Mr. Deforest made a motion to enter Executive Session to discuss hiring of a public employee. Mr. Chafin seconded the motion. The motion passed unanimously via roll call vote.
- At 8:58 am, the Executive Committee exited Executive Session with no decisions being made during that time.
- Mr. Deforest made a motion to hire Brandy Crall as the Emergency Management Specialist I with \$57,000 annual pay and increased to \$60,000 after six months, a one-year probationary period, and successful completion of a background check, psychological screening, and drug test. Commissioner Hambley seconded the motion. The motion passed unanimously via voice vote with Mr. Chafin abstaining.

Mr. Chafin made a motion to adjourn. The motion was seconded by Mr. Dumperth and passed unanimously via voice vote. The meeting adjourned at 9:00 am.