

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

May 20, 2026

Chairman Deforest called the meeting to order at 8:31 am.

Roll Call was conducted. The following Committee members were present: Joe Canestraro, Dan Chafin, Carl Deforest, Rick Dumperth, Greg Glauner, Terry Grice, Steve Hambley, Jim Shields, and Larry Walters.

Other individuals present: Ben Nau, Josh Tidey, Chuck Stiver, Josh Mckinney, and Chris Bryant.

Public Comment: Mr. McKinney with Environmental Remediation Contractor introduced himself and Chris Bryant. Mr. McKinney informed the Committee that they are based out of Columbus and have recently opened a new office in Medina. They can respond to calls for cleanups on roadways and waterways, including hazardous waste and are available 24 / 7. They are also a licensed underground tank cleanup and removal company.

Minutes: Mr. Deforest made a motion to approve the minutes from April 15, 2026. The motion was seconded by Mr. Chafin. The motion passed unanimously via voice vote.

Resolutions:

- *Resolution 2026-10: Disposal of Excess Property.* A resolution to declare the Zodiac rigid hull inflatable boat, with motor and trailer, as excess property and to be made available for purchase via public auction. Commissioner Hambley moved to approve Resolution 2026-10. The motion was seconded by Mr. Dumperth. Resolution 2026-10 passed unanimously via voice vote.

Purchases: Nothing significant to report.

Old Business:

- Office Area Remodeling Project: The County has engaged with Hasenstab Architects to determine long term needs of the EMA facility; whether that includes putting funding into remodeling, expanding, etc. the building for long term use. Hasenstab Architects is the same company Portage County worked with to design their EMA facility. Medina County EMA and a contingent of County staff are scheduled to conduct a site visit to Portage County in June.
- County shared services: County maintenance has taken over maintenance of the EMA facility, including utilities. They are currently effecting repairs for a drainage issue.

New Business:

- Vehicle Replacement Plan: Director Nau briefed the Committee regarding a plan to replace older vehicles. He highlighted the need to replace the 1996 Chevrolet 3500, which is believed to be the oldest county vehicle in inventory. He also mentioned that the Fire Investigations Unit truck is planned to be replaced in 2027 with a used, enclosed vehicle that is more aligned with the team's needs. The Hazmat trailers are scheduled to be consolidated into the heavy rescue

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tuck EMA is working to purchase from Wadsworth, but the AHAC needs to approve the purchase too.

- **Mass Notification System MOU:** Director Nau briefed the Committee that the next step in implementing the Regroup change is to begin completing MOUs with jurisdictions. The MOU is currently being reviewed by the Prosecutor's Office and delineates responsibilities of both parties, i.e. how the system is used to be efficient, functional, and compliant with notification policies and procedures. Director Nau sought approval for EMA to sign the MOUs. Mr. Deforest recommended that the Executive Committee approve the MOU format after the Prosecutor's Office completes their review. Once adopted as the approved MOU, EMA will sign the MOU with the jurisdiction, then the Committee will concur at the next meeting.

Bills Report: Director Nau shared the bills report. There were no notable or significant expenses in April 2026.

EMA activities:

- Director Nau briefed training opportunities. He emphasized that L-105 Public Information Basics is rescheduled and will be held September 21-23.
- Director Nau briefed the Committee that the transition to Regroup as the Mass Notification System is in progress and is one of the larger projects currently being worked on.
- Director Nau briefed the previous month's incidents and engagements. He highlighted the Rope & Confined Space teams' involvement in rescuing an individual trapped in a grain bin.

Board Members:

- Mr. Dumperth informed the Committee that he had a booster seat available for a local agency if anyone wanted it to use for demonstrations or training. No one accepted the offer, but Mr. Deforest said he would take it to a local non-profit that would find it helpful.
- Sheriff Grice inquired about EOC impacts with the potential building upgrades for EMA and the need for later discussions.

Executive Session:

- At 8:50 am, Mr. Deforest made a motion to enter Executive Session to discuss, hiring and promoting of a public employee. Sheriff Grice seconded the motion. The motion passed unanimously via roll call vote.
- At 8:55 am, the Executive Committee exited Executive Session with no decisions being made during that time.

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- Mr. Deforest made a motion to hire and promote Josh Tidey as the Deputy Director of EMA with a salary of \$65,000 effective on May 25th. Mayor Shields seconded the motion. The motion passed unanimously via voice vote.

Mr. Dumperth made a motion to adjourn. The motion was seconded by Sheriff Grice and passed unanimously via voice vote. The meeting adjourned at 8:56 am.