

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

April 15, 2026

Chairman DeForest called the meeting to order at 8:30 am.

Roll Call was conducted. The following Committee members were present: Joe Canestraro, Carol Carter, Dan Chafin, Carl DeForest, Rick Dumperth, Greg Glauner, Terry Grice, Aaron Harrison, Jim Shields, and Larry Walters.

Other individuals present: Michael Lyons, Halle Dreibelbis, Ben Nau, Greg Bartoe, Chuck Stiver, and Josh Tidey.

Public Comment: None.

Minutes: Commissioner Harrison made a motion to approve the minutes from March 18, 2026. The motion was seconded by Mr. Chafin. The motion passed unanimously via voice vote.

Resolutions:

- *Resolution 2026-07: Adoption of the Mass Notification Systems Plan.* A resolution to adopt the new Mass Notification Systems Plan. This new plan established protocols and procedures used to disseminate emergency alerts, warnings, and notifications to the public. Sheriff Grice moved to approve Resolution 2026-07. The motion was seconded by Mr. Dumperth. Resolution 2026-07 passed unanimously via voice vote.
- *Resolution 2026-08: Disposal of Excess Property.* A resolution to declare the Titan flatbed trailer as excess property and to be made available for purchase via public auction. Mr. DeForest moved to approve Resolution 2026-08. The motion was seconded by Commissioner Harrison. Resolution 2026-08 passed unanimously via voice vote.
- *Resolution 2026-09: Budget Modification.* A resolution to adjust funds availability within EMA sub-accounts to pay contract fees associated with the mass notification system transition. Commissioner Harrison moved to approve Resolution 2026-09. The motion was seconded by Mr. Dumperth. Resolution 2026-09 passed unanimously via voice vote.

Purchases:

- Regroup Contract: \$28,720.00
 - Director Nau briefed the Committee that Regroup was preferred by the group selected to pick a mass notification system and the initial contract would be three years. To fund the system, EMA will add the costs to the 2027 cost allocations. Commissioner Harrison asked if there were any concerns about message limits and if we exceed them is there a cost associated. Director Nau stated that there are no concerns about message limits or additional costs because we will not reach the limit to be charged based on historical use of prior mass notification systems.

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- Mr. DeForest made a motion to approve the Regroup contract totaling \$28,720.00, pending legal review by the County Prosecutor's Office. The motion was seconded by Commissioner Harrison and passed unanimously via voice vote.

Old Business:

- Office Area Remodeling Project: No significant updates.
- County shared services: Director Nau briefed that he had a meeting with the County Administrator and Prosecutor's Office and a conclusion was reached on services the Commissioner's should be providing EMA. Based on the meeting, EMA is going to work with the Commissioners to begin bringing some of the services, such as maintenance and IT, over to the Commissioners to maintain. These things will be worked on over the next few months to meet statutory requirements as determined as part of the overall shared services review.

New Business: None.

Bills Report: Director Nau shared the bills report. The only notable expense was to pay ALADTEC \$6,914.86, as approved by the Committee via motion on February 18, 2026.

EMA activities:

- Director Nau briefed that the scheduled sessions for G-300 and G-400 were cancelled due to the ongoing partial government shutdown at the federal level and if the shutdown goes on long term the OH-138 workshop is at risk of being cancelled too. It was highlighted that there is a grant-funded, industry training focused on the transportation of hazardous materials being held on June 3rd. Information was emailed to LEPC Tier II industry partners.
- Director Nau briefed the Committee that planning continues for a railway exercise in Medina to be completed sometime in September.
- Director Nau briefed the previous month's incidents and engagements.

Board Members:

- Mr. Dumperth inquired about the disaster assistance pertaining to the March storms. Director Nau passed that the previous winter storms were getting dispersed just recently, so a similar timeline could likely be expected for these more recent storms. Director also passed that the March storms would likely not receive a FEMA declaration and the more likely assistance may come from the state's disaster relief fund, but that fund's use is up to the Governor whether that fund is used. Mr. Dumperth also asked if jurisdictions with damage should wait or work with insurance now. Director Nau informed everyone that locations with damage who claim anything will have to certify that they went through their insurance first.

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- Chief Walters voiced his appreciation for Director Nau's EMA 101 presentation for the Fire Chiefs. The high-level brief addressed a number of things Fire Chiefs need to be aware of but not necessarily experts on.

Executive Session:

- At 8:50 am, Mr. DeForest made a motion to enter Executive Session to discuss resignation, hiring and promotion, and compensation of public employees. Sheriff Grice seconded the motion. The motion passed unanimously via roll call vote.
- At 9:01 am, the Executive Committee exited Executive Session with no decisions being made during that time.
- Mr. Deforest made a motion to accept the resignation of Deputy Director Bartoe, effective May 1, 2026. The motion was seconded by Mr. Dumperth and passed unanimously via voice vote.
- Mr. DeForest made a motion to schedule and interview Josh Tidey for the Deputy Director position and make a recommendation at the next Executive Committee meeting on potential promotion and compensation if the interviewee is selected for the position.
- Deputy Director Bartoe was given an opportunity to address the committee. He stressed that he appreciates his time working with everyone.

Commissioner Harrison made a motion to adjourn. The motion was seconded by Mr. DeForest and passed unanimously via voice vote. The meeting adjourned at 9:04 am.