

**Organizational Meeting of the Advisory Group of the  
Medina County Emergency Management Agency  
January 28, 2026 – 6:00 p.m.**

Medina County Sheriff's Office Training Center  
*MCCC South Campus, 6300 Technology Ln., Medina (bottom floor)*

**AGENDA**

- I. Call to Order/Pledge of Allegiance
- II. Roll Call to confirm quorum and identify representatives of each subdivision - *Josh Tidey, EMA Specialist*
- III. Approval of January 29, 2025 Advisory Group minutes
- IV. Discussion of Annual Report and Budget- *Ben Nau, EMA Director*
- V. Review of Executive Committee Makeup and Function-
  - a. Makeup and formation (Amended Agreement paragraphs 3-4)
  - b. Function (Amended Agreement paragraphs 5, 8 and 10)
- VI. Identification and Appointments to Executive Committee made prior to Meeting
  - a. “Statutory 7”- Statutorily Prescribed Members = VI (a)(i)-(iii) + VII (a)-(c)
    - i. Brunswick City Representative- Carl DeForest, City Manager
    - ii. Medina City Representative- Jim Shields, Mayor
    - iii. Wadsworth City Representative- Robin Laubaugh, Mayor
  - b. Additional Seats (*Not statutory*)
    - i. Commissioner Additional Appointment- Steve Hambley, Medina County Commissioner
    - ii. Village Representative- *to be determined by the Village Mayors*
    - iii. Sheriff Representative- Terry Grice, Medina County Sheriff
- VII. Advisory Group Selections to Executive Committee
  - a. One Medina County Commissioner
    - i. Nominations received prior to Meeting (from Board of Commissioners): ***Aaron Harrison, Medina County Commissioner***
    - ii. Nominations received from Floor:
    - iii. Vote
  - b. Two Township Trustees
    - i. Nominations received prior to Meeting (from Medina County Township Association): ***Joe Canestraro and Rick Dumperth***
    - ii. Nominations Received from Floor:
    - iii. Vote
  - c. Additional non-elected person
    - i. Nominations received prior to Meeting:
    - ii. Nominations Received from Floor:
    - iii. Vote

VIII. Confirmation of Preliminary Executive Committee Roster

a. Statutory 7:

- i. Statutorily Prescribed Appointees:
  - 1. Brunswick City Representative- Carl DeForest, City Manager
  - 2. Medina City Representative- Jim shields, Mayor
  - 3. Wadsworth City Representative- Robin Laubaugh, Mayor
- ii. Selected by Advisory Group:
  - 1. Medina County Commissioner- \_\_\_\_\_
  - 2. Township Trustee #1- \_\_\_\_\_
  - 3. Township Trustee #2- \_\_\_\_\_
  - 4. Non-elected Member- \_\_\_\_\_

b. Additional Seats:

- i. Commissioner Additional Appointment- Steve Hambley, Medina County Commissioner
- ii. Village Representative- \_\_\_\_\_
- iii. Sheriff Representative- Terry Grice, Medina County Sheriff

c. Executive Committee Appointees (selected at January 21 meeting)

- i. Dan Chafin - Wadsworth Director of Public Safety
- ii. Greg Glauner - Brunswick Fire Chief

d. Next Executive Committee meeting- Wednesday February 18, 2026

IX. Future Meeting Dates- Advisory Group Tentatively January 27, 2027

X. Consideration of Further Action/Other New Business

a. Vacancies

- i. Terms of Appointment
- ii. Commencing January, 2026 - Serve until new executive committee is selected at next Annual Meeting of Countywide Advisory Group

b. Other Action or Discussion Items from the Floor

XI. Adjournment