

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

December 17, 2025

Chairman DeForest called the meeting to order at 8:30 am.

Roll Call was conducted. The following Committee members were present: Joe Canestraro, Carol Carter, Dan Chafin, Carl DeForest, Rick Dumperth, Dennis Hanwell, Aaron Harrison, Robin Laubaugh, and Larry Walters.

Other individuals present: Ben Nau, Greg Bartoe, and Josh Tidey.

Public Comment: None.

Minutes: Mr. Dumperth made a motion to approve the minutes from November 19, 2025. This motion was seconded by Mr. Chafin. The motion passed unanimously via voice vote.

Resolutions: None.

Purchases:

- Hazmat Booms – New Pig Corporation – \$3,631.01
 - Mr. DeForest made a motion to approve the \$3,631.01 purchase of 200 ft of boom to be used by the hazmat team. Funding was secured through an Enbridge grant. The motion was seconded by Mr. Chafin and passed unanimously.
- Various Training – Bad Day Training & Consulting -\$21,250
 - Commissioner Harrison made a motion to approve the purchase of the following training courses:
 - Modern Day Decon - \$3,250
 - Spill Response Strategies & Tactics - \$2,750
 - Detection & Air Monitoring - \$3,250
 - Lithium Battery and EV Emergencies - \$2,750
 - Full Scale Exercise - \$9,250

The training sessions are funded through a Hazardous Materials Preparedness Grant. Training dates, times, and locations will be determined in early 2026. The motion was seconded by Mr. Dumperth and passed unanimously.

- Rope Level I – Cuyahoga Valley Career Center – \$4,000
 - Mr. DeForest made a motion to approve the purchase of Rope Level I training. Funding was secured through a Hazardous Materials Preparedness Grant. The training is tentatively planned to take place in Spring 2026. The motion was seconded by Commissioner Harrison and passed unanimously.

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- WENS – Inspiron Logistics, LLC – \$9,375
 - Mr. DeForest made a motion to approve the purchase of extended service for the current emergency notification system. This will maintain service capabilities from January 1st through September 30th, 2026. The motion was seconded by Mr. Chafin and passed unanimously.

Old Business:

- Hazmat Audit – The All-Hazard’s Hazmat Team audit was completed by the Ohio Hazardous Materials/WMD Technical Advisory Committee on November 15, 2025, and remains a verified Type 2 response team in the State of Ohio.

New Business:

- 2026 All Hazards Advisory Committee (AHAC) Member Appointment – The Fire Chief’s Association and Police Chief’s Association passed resolutions nominating their representatives for appointment to the AHAC for 2026. Mr. DeForest made a motion to approve the appointments. The motion was seconded by Mr. Chafin and passed unanimously.

Bills Report: Mr. Bartoe shared the bills report.

EMA activities:

- Director Nau briefed training updates, to include that there is still room in the January 16, 2026 Continuity of Operations Planning for Local Government training session.
- Director Nau briefed that the final tower inspection was completed and final payment has been made from funds received through a Homeland Security grant.
- Director Nau briefed that the Debris Management Plan update’s initial draft is approximately 80% complete.
- Director Nau briefed that an Integrated Public Alert and Warning System (IPAWS) policy is being drafted by EMA. This is one of the requirements to gain access to the newly created Missing Endangered Persons IPAWS alert code that was created.

Board Members:

- Commissioner Harrison announced that the EMA Advisory Group meeting is scheduled for January 28, 2026 at 6:00 pm. Correspondence is being sent to all political subdivisions, including the Township Association, to encourage attendance.

Mr. Dumperth made a motion to adjourn the meeting. The motion was seconded by Commissioner Harrison and passed unanimously via voice vote. The meeting adjourned at 9:00 am.