

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

November 19, 2025

Chairman Carl DeForest called the meeting to order at 8:30 am.

Roll Call was conducted. The following Committee members were present: Joe Canestraro, Dan Chafin, Carl DeForest, Rick Dumperth, Greg Glauner, Terry Grice, Steve Hambley, Dennis Hanwell, and Jack Swedyk.

Other individuals present: Ben Nau, Greg Bartoe, Josh Tidey, Mike Lyons, and Halle Dreibelbis.

Public Comment: None.

Minutes: Commissioner Hambley made a motion to approve the minutes from October 15, 2025. This motion was seconded by Mr. Chafin. The motion passed unanimously via voice vote.

Resolutions:

- *Resolution 2025-13 – A Resolution to Re-Classify the Director and Deputy Director of the Medina County Emergency Management Agency as Salaried Employees.* A resolution seeking a change from hourly to salaried employees for the Director and Deputy Director of the Medina County EMA pursuant to the executive exception within the Fair Labor Standards Act of 1938. Commissioner Hambley moved to approve Resolution 2025-13. The motion was seconded by Mr. Dumperth. Resolution 2025-13 passed unanimously via voice vote.
- *Resolution 2025-14 – A Resolution to Approve a Memorandum of Understanding Between the Medina County Sheriff's Office and the Medina County Emergency Management Agency for the Shared Responsibilities of the Medina County Emergency Management Agency Deputy Director.* A resolution seeking to authorize collaboration between the Emergency Management Agency and Sheriff's Office for the EMA's Deputy Director to carry out some of the overlapping functions of both agencies. Commissioner Hambley moved to approve Resolution 2025-14. The motion was seconded by Mr. Chafin. Sheriff Grice abstained from voting. Resolution 2025-14 passed unanimously via voice vote.

Purchases:

- EMA Sign – Medina Signs - \$3,017.96
 - Mr. DeForest made a motion to approve the \$3,017.96 purchase of a Medina County EMA sign for the front landscaping of the EMA property. The motion was seconded by Mr. Dumperth and passed unanimously.
- Rear Bay Heater – Medina County Maintenance - \$2,200
 - Mr. DeForest made a motion to approve the \$2,200 purchase of a replacement bay heater following the failure of the previous equipment. The motion was seconded by Mr. Chafin and passed unanimously.

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Old Business:

- 2026 Budget – Some typos were discovered and clarified. These typos pertained to Exhibit B. Additionally, there were questions regarding the reason for an increased carryover amount on Page 5 that was explained to be payment for the LEPC contract payment. Mr. Dumperth made a motion to approve the 2026 budget. The motion was seconded, as amended, by Mayor Hanwell. The 2026 budget passed unanimously via voice vote.

New Business: None.

Bills Report: Mr. Bartoe shared the bills report.

EMA activities:

- Upcoming Trainings:
 - November 20th – Hazmat Team Training
 - November 25th – Fire Investigation Team Training
 - December 2nd – Water Team Training
 - December 7th – Rope/Confined Space Team Training
 - December 14th – Hazmat Team Training
 - January 2026 – Continuity of Operations Planning for Local Governments
- Radio Tower Project
 - Director Nau briefed that the tower project is nearing completion. Radio equipment is being installed soon.
- Debris Management Plan
 - Director Nau informed the Executive Committee that the Debris Management Plan is slated to be updated in 2026.
- IPAWS
 - Director Nau briefed the Executive Committee that a policy for the use of IPAWS is being created and will include procedures for the newly created “missing & endangered person” messaging capability.

Board Members:

- Mr. Swedyk informed the Executive Committee that this would be his last meeting and it has been an honor to serve and hoped his contributions were helpful.
- Sheriff Grice thanked Mr. Canestraro and Sharon Township for their ambulance donation to the Sheriff’s Office to be used as a SWAT vehicle.

Sheriff Grice made a motion to adjourn the meeting. The motion was seconded by Mr. Chafin and passed unanimously via voice vote. The meeting adjourned at 9:04 am.