

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

October 15, 2025

Chairman Carl DeForest called the meeting to order at 8:30 am.

Roll Call was conducted. The following Committee members were present: Joe Canestraro, Carol Carter, Dan Chafin, Carl DeForest, Rick Dumperth, Terry Grice, Steve Hambley, Dennis Hanwell, Aaron Harrison, Robin Laubaugh, Jack Swedyk, and Larry Walters.

Other individuals present: Ben Nau, Greg Bartoe, Josh Tidey, Mike Lyons, and Halle Dreibelbis.

Public Comment: None.

Minutes: Commissioner Hambley moved to approve the minutes from September 17, 2025. This motion was seconded by Mayor Hanwell. The motion passed unanimously via voice vote.

Resolution:

Resolution 2025-12 – Accepting and Awarding of a Bid for Lawn Maintenance and Snow Plowing Services at the Emergency Management Agency Facility. A resolution seeking acceptance and awarding of a contract to have the Medina County Emergency Management Agency facility's lawn and snow removal services completed by Greenskeepers Lawn Service & Landscaping, Inc. Mr. DeForest moved to approve Resolution 2025-12. The motion was seconded by Mr. Dumperth. Resolution 2025-12 passed unanimously via voice vote.

Purchases: None.

Old Business: None

New Business:

- Grants Status
 - Director Nau briefed the current grant status:
 - The Emergency Management Performance Grant's performance period, which primarily pays our payroll, has been shortened but does not necessarily impact us since we can use the funding we get within the timeframe. It is possible we can get some supplemental funding as well, but next year's amount will not change. The payment for the grant is on hold, however, due to litigation in some other state and federal courts.
 - The Hazardous Materials Emergency Planning (HMEP) grant's funding has been delayed, but was approved.
 - EMA has been awarded a \$10,000 Enbridge Hazmat Equipment grant to procure meters and booms.

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- 2026 Budget
 - Mr. DeForest directed the Committee to read and submit questions regarding the 2026 draft EMA budget to the EMA Director in preparation for further discussion at the November Executive Committee meeting.

Bills Report:

- Mr. Bartoe shared the bills report. It was noted that the flow study trailer had been refunded and was awaiting pickup from the company.

EMA activities:

- Upcoming Trainings:
 - October 16th – Hazmat Team Training
 - October 19th – Structural Collapse/Trench Team Training
 - October 22nd – Water Team Training
 - October 28th – Fire Investigation Team Training
 - October 30th – Water Team Training
 - November 2nd – Solon Hazmat Conference
 - October 22nd – 24th – Public Information Basics (cancelled due to Federal government shutdown)
 - January 2026 – Continuity of Operations Planning for Local Governments
- Radio Tower Project
 - Director Nau briefed that the tower project was progressing well. The tower pieces are being assembled on October 15th.
- Fire Department MOU
 - Director Nau informed the Executive Committee that the updated MOU for all fire departments in the county was drafted and submitted to the county prosecutor for approval.
- Incidents
 - Director Nau briefed the Committee regarding EMA incident involvement to date in October.

Compensation of Public Employees:

- At 8:50 am, Mr. DeForest made a motion to enter Executive Session to discuss the compensation of a public employee. Mr. Dumperth seconded the motion. The motion passed unanimously via roll call vote.
- At 9:48 am, the Executive Committee exited Executive Session with no decisions being made during that time.
- Commissioner Hambley made a motion to increase the EMA Director's pay to \$84,000 per year and increase the Deputy Director's pay by 4%. The motion was seconded by Sheriff Grice.

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- Commissioner Hambley made a motion to amend the motion, which was seconded by Sheriff Grice, to increase the All-Hazards Coordinator's compensation by 4%.
- The motions passed unanimously via voice vote.

Board Members:

- Commissioner Hambley informed the Committee that the annual EMA Advisory Meeting is currently scheduled for January 20th at 6:00 pm.

Commissioner Harrison moved to adjourn the meeting; Mr. Dumperth seconded the motion. The motion passed unanimously via voice vote. The meeting adjourned at 9:53 am.