

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**

**EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

**June 18, 2025**

Chairman DeForest called the meeting to order at 8:30 am.

Roll Call showed the following members present: Joe Canestraro, Carol Carter, Carl DeForest, Greg Glauner, Terry Grice, Steve Hambley, Aaron Harrison, Jack Swedyk, Larry Walters.

Other individuals present include Ben Nau, Greg Bartoe, Noah Eddy, and Dan Chafin.

**Public Comment:** None.

**Minutes:** Commissioner Hambley moved to approve the minutes from May 21, 2025. The motion was seconded by Mr. Swedyk. A voice vote showed the motion passing unanimously.

**Resolutions:**

- Resolution 2025-07 All-Hazards Budget Funds Transfer. A resolution to approve the transfer of \$3,315.00 from the All-Hazards Water Team budget to the All-Hazards HazMat Team budget. After working with the Cleveland Clinic to reduce the physical costs for the Water and HazMat teams, we only received a 10% discount on the price of physicals. In order to have sufficient funds to provide for the necessary physicals for the HazMat Team before the Typing Audit this fall, the All-Hazards Advisory Committee approved the budget transfer of \$3,315.00 from the Water Team to the HazMat Team. These funds will provide enough funds for approximately five (5) additional physicals. Commissioner Hambley moved to approve Resolution 2025-07. The motion was seconded by Mr. Swedyk. A voice vote showed Resolution 2025-07 passing unanimously.
- Resolution 2025-08 – Authorizing the Medina County Emergency Management Agency to Utilize Grant Funds to Pay for the Construction of a Communications Tower. A resolution authorizing the Medina County Emergency Management Agency to make payments on the contract to be awarded by the Medina County Board of Commissioners to a general contractor to construct a communications tower in Guilford Township. This resolution allows the Medina County Emergency Management Agency to make payments on the awarded contract up to the unexpended funds remaining in the FY2022 SHSP Grant, not to exceed \$160,000.00. Commissioner Hambley moved to approve Resolution 2025-08. The motion was seconded by Sheriff Grice. A voice vote showed Resolution 2025-08 passing unanimously.

**Purchases:** None

**Old Business:**

- Building Project Update
  - Director Nau stated the Chippewa Lake building continued to be updated, including the installation of a new metal ceiling, a new man door and drain in the rear bay of the original building, and new LED lights along completing power washing of the building and painting of doors and trim.

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**

**EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

**June 18, 2025**

- LEPC Pipeline Exercise
  - Director Nau shared that a LEPC exercise took place on June 3, 2025. The exercise was a tabletop exercise that simulated a pipeline explosion in Lafayette Township. The report issued by the Ohio SERC analyzing each of the objectives tested during the exercise was also shared. The LEPC exercise passed all of the objectives. The report will be forwarded to the Ohio SERC for concurrence at their next meeting.
- Public Safety Diver Training
  - Director Nau reported the Public Safety Diver Training was completed about two (2) weekends ago. Thus, the ten (10) divers on the team are all certified as Public Safety Divers. The next step is the completion of the Dive Rescue 1 class that will take place in the near future. The Dive Rescue 1 training adds searching in specific patterns and functioning as a team. After Dive Rescue 1 training is completed, the team will be operational.
  - A discussion took place regarding the deployment of the Remote Operational Vehicle (ROV) for water rescue operations. Further discussions will take place regarding the optimal deployment of the ROV.

**New Business:**

- Resignation of Matt Hiscock
  - Due to accepting a new position as the Director of Public Service for the City of Wadsworth, Matt Hiscock submitted his resignation from the EMA Executive Committee. Mr. DeForest moved to accept Mr. Hiscock's resignation and the motion was seconded by Chief Glauner. A voice vote showed the motion passing unanimously.
- Appointment of Dan Chafin
  - Dan Chafin was appointed as the new Director of Public Safety for the City of Wadsworth and was nominated by Mayor Robin Laubaugh to fill the vacancy left by Mr. Hiscock's resignation. Mr. Chafin has served the last fifteen (15) years with the Wadsworth Police Department, including the last four (4) years as Chief of the department. Mr. DeForest moved to nominate Mr. Chafin as a member of the EMA Executive Committee and this motion was seconded by Sheriff Grice. A voice vote showed the motion passing unanimously.
- Medina County Emergency Operations Plan
  - Director Nau reported the Medina County Emergency Operations Plan (EOP) has been updated and will be voted on at the Medina County Board of Commissioners meeting on Tuesday June 24, 2025.
  - Director Nau noted there was no action needed by the Executive Committee for the EOP process.
- Draft Mitigation Plan Public Meeting
  - Mr. Eddy stated that a public meeting was held on June 5, 2025, and the attendees reviewed the draft of the countywide Mitigation plan.
  - Mr. Eddy further said the Mitigation Plan is mostly complete and should soon be submitted to the State of Ohio for the next step in the approval process. After the State approves the Mitigation Plan, it will go to FEMA for approval. Thereafter, the

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**

**EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

**June 18, 2025**

Mitigation Plan will then go before the Board of Commissioners and each jurisdiction within Medina County board for final approval.

**Bills Report:**

- Director Nau shared the bills report with no expenses of significance noted.

**EMA activities:**

- Director Nau shared the activities and future trainings and events going on at the EMA and/or the All-Hazards Teams.
- Grant payments are processing again and there are pending payments.

**Board Members:**

- Chief Glauner introduced the topic of dynamic staging in Medina County. Director Nau reported the Medina County Fire Chief's Association had formed a committee to revise the County Fire Department MOU and dynamic staging will be included as part of that committee's work.
- Sheriff Grice recognized the generosity and support of the Village of Seville for funding a portion of the shelter building at the communications tower expected to be constructed in Guilford Township. In addition, Sheriff Grice congratulated Mr. Chafin on his selection as the new Public Safety Director for the City of Wadsworth and his appointment to the EMA Executive Committee.

**Hiring of an Emergency Management Specialist**

- Director Nau reported that Emergency Management (EM) Specialist Noah Eddy will soon be moving out of state and leaving the employment of the EMA. It is expected that Mr. Eddy's last day with EMA will be sometime in mid-August. The Executive Committee authorized Director Nau to advertise the EM Specialist position.

Mr. DeForest moved to adjourn the meeting; Sheriff Grice seconded the motion. By voice vote, the motion passed unanimously. The meeting adjourned at 9:10am.