

MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

March 19th, 2025

Chairman DeForest called the meeting to order at 8:30 am.

Roll Call showed the following members present: Carl DeForest, Carol Carter, Rick Dumperth, Greg Glauner, Terry Grice, Robin Laubaugh, Jack Swedyk, Steve Hambly, and Larry Walters.

Other persons present include Ben Nau, Greg Bartoe, Noah Eddy, Chuck Stiver, Joe Canestraro, Chris Jakab, Micheal Lyons, Nathan Kott, and Matt Springer.

EMA Executive Committee Member Replacement:

- Mr. DeForest made a motion to approve the resignation of Brian Guccion. Mr. Swedyk seconded the motion. A voice vote showed the motion passing unanimously.
- Mr. DeForest made a motion to appoint Joe Canestraro to the vacant Township Trustee position on the committee. The motion was seconded by Mr. Dumperth. A voice vote showed the motion passing unanimously.

Public Comment: None.

Minutes: Commissioner Hambley moved to approve the minutes from March 19th, 2025. The motion was seconded by Rick Dumperth. A voice vote showed the motion passing unanimously.

Resolutions:

- 2025-04 - Fire Investigation Cash Transfer – Resolution 2025-04 was presented to the committee for approval. The resolution approves \$200.00 to be moved from the Fire Investigation Training budget, into the Fire Investigation Equipment budget.
 - A motion to approve Resolution 2025-04 was made by Mr. DeForest and was seconded by Mr. Canestraro. A voice vote showed the motion passing unanimously.
- 2025-05 – Awarding Contract to Nello – Resolution 2025-05 as presented to the Committee to approve the award. The resolution approves and authorizes EMA to enter into a contract with Nello for the purchase of tower materials.
 - A discussion took place regarding the quotes received and the purchasing process, with the presence of the prosecutor's office for guidance.
 - A motion to approve Resolution 2025-05 was made by Commissioner Hambley pending modification of the Agreement regarding the choice of law, the venue and the indemnification clause in the agreement and that the costs of the agreement shall not exceed \$42,000. The motion was seconded by Sheriff Grice. A voice vote showed the motion passing unanimously.
- 2025-06 – Authorizing Bids for Radio Tower Construction – Resolution 2025-06 was presented to the Committee to Authorize Bids for Radio Tower Construction. The Resolution allows the bidding process to begin for the construction of the tower.

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- A motion to approve Resolution 2025-06 was made by Mr. DeForest, the motion was seconded by Commissioner Hambley. A voice vote showed the motion passing unanimously.

Purchases:

- UHF/VHF Antennas: \$5,500 from Tesco
 - A motion was made by Mr. DeForest to approve the \$5,500.00 purchase of the UHF/VHF antennas. The motion was seconded by Sheriff Grice. A voice vote showed the motion passing unanimously
- Fire Investigation: PPE \$2,088.93
 - A motion was made to approve the \$2,100.00 purchase of Fire Investigation PPE equipment by Mr. DeForest and was seconded by Mr. Walters. A voice vote showed the motion passing unanimously.

Old Business:

- FEMA/Mitigation Update
 - Mr. Nau shared an update on current ongoings at FEMA, including the status of the BRIC grant and funding mitigation projects, which have been reported in the news as being cancelled. MCEMA is in contact with the state on the changes being made and will continue to update the board when more is known.
- Building Maintenance
 - Mr. Nau shared that county maintenance is assisting in building renovations including the front bays. They are working on getting contractors to quote the ceiling work in the front bay. As well as working to fix a door leak in the back of the building.

New Business:

- LEPC Exercise
 - An LEPC exercise has been scheduled for June 3, 2025. The exercise will take place at the Lafayette Township Fire Department.
- Damage Assessment
 - Mr. Eddy reported to the committee on the damage assessment process and gave a brief explanation of how the process works.

Board Members:

- Mayor Carter talked about the new staff members in Seville.
- Chief Glauner mentioned pandemic planning regarding fire departments and ideas on dynamically staging apparatus and personnel. He will take those ideas to the next Fire Chiefs meeting. Ben also mentioned reviewing the Fire Department MOU.

Executive Session:

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Mr. Deforest moved to enter the executive session to discuss the hiring and compensation of a public employee, seconded by Sheriff Grice. Roll call vote showed everyone voting yes; the motion carried. The committee went into Executive Session at 9:22 AM. The Executive Session adjourned at 9:25AM with a motion from Mr. DeForest, seconded by Mr. Dumperth. Mr. Deforest moved to increase Noah Eddy's yearly pay effective 04/14/25 from \$50,000/yr to \$52,000/yr. Sheriff Grice seconded the motion. By voice vote, the motion passed unanimously.

Mr. DeForest moved to adjourn the meeting; Commissioner Hambley seconded the motion. By voice vote, the motion passed unanimously. Meeting Adjourned at 9:26am.